ARANMORE CATHOLIC PRIMARY SCHOOL
CATHOLIC SCHOOL ADVISORY COUNCIL (CSAC)
ANNUAL GENERAL MEETING
6pm, Wednesday, 23 November 2022

ATTENDEES: Jayne Taylor, Teresa Torre, Anna Drew, Mary Monterosso, Casey Finlay, Rebecca Fiorentino, Nicole Hunter, Sarah Pracilio, Anna Tancredi, Michelle Meade, Valerie Campos, Raylee-jo Rozario, Jonnine Lamborne, Elle Gonzalez-Skuja, Julian Smith, Martin Boylen, Daniel Holbrook, Michelle Moses, Pam R, Tiala Papali, Adrian Mulè, Kelly Fryer, Evyn Webster, Craig Hudson, Daniella Rakich, Pracilla Maffullo, Cat Donelly, James Ellis, Flor Tassone, Karen Krikstolaitos, Bec Lynch, Maddy Murphy, Aimee Vivante, Natasha Morlotti, Anita Lombardi, Phil Tsang, Amy Sullivan, Amanda Galloway, Anthony Fisk, Megan Nicholson, Britt Watters, David Sullivan, Elaine Joyce, Jennifer Cheng-leng.

APOLOGIES: Paula Clemente, Tim Jeffery, Tennille Mitsopolous, Joseph Ho, Nam-anh Nguyen.

	Meeting opened at 6:12 pm **Welcome** **Acknowlegement of Country** **Opening Prayer** **Apologies**	**Jonnine Lamborne**
1.0	**MINUTES OF 2021 AGM** Passed – Elle Gonzalez-Skuja Second – Anita Lombardi	
2.0	**CSAC 2022 Chairperson's Report** Functions of the CSAC This is defined by CEWA as: The Advisory Council is established to support the Principal to fulfil their responsibilities in leading the catholic identity, education, community and stewardship functions of the catholic school in pursuit of CEWA's vision to be Christ centred and child focussed. Functions are: To support planning for the present and future operations of the catholic school. The five membership conditions of the CSAC are as follows: 1. A commitment and desire to promote Catholic education and give	**Jayne Taylor**

service to the Catholic School Community;
2. A commitment to the safety, wellbeing and pastoral care of all students and staff;
3. An ability to work cooperatively and constructively with the Principal, school leadership team and all other members of the Advisory Council;
4. The possession of skills, competencies and experience that are reflective of, relevant and beneficial to the Catholic School Community; and
5. A sufficiency of time to devote to Advisory Council duties.

2022 Aranmore Advisory Council
Chair: Jayne Taylor
Vice Chair: Tennille Mitsopoulos
Treasurer: Tim Jeffrey
Secretary: Dan Holbrook
Member: Elle Gonzalez Skuja
Member: Julian Smith
Member: Martin Boylen
Principal: Jonnine Lamborne (ex-officio)
Parish Priest: Father Joseph Angelo (ex-officio)
Assistant Principals: Sarah Pracilio, Rob Huntington Renae King & Casey Finlay

2022 CSAC Perspective
Further COVID disruptions in early 2022

Continued lobbying City of Vincent Counsellors regarding proposed sale of 26 Brentham Street with some favourable outcomes for the School.

Change in Leadership Team mid-year, with Renae King moving to the CEWA office and Rob Huntington and Casey Finlay taking on joint responsibility for the AP role.

Easing of COVID restrictions- increased parent involvement and excellent attendance at school events.

Significant improvement in community engagement through the outstanding efforts of the APA.

Decreasing enrolment numbers continued to present challenges for the School, with the announcement of changes to class structures for 2023.

CSAC Activities for 2023
Change Support
Supporting School leadership, staff and community through operational changes for 2023

Planning
Capital Expenditure:
Court resurfacing to be completed over the summer holidays;
Continued planning and commencement of construction on natural playground

Strategic planning and innovation to ensure continued offering of first-class education.

Promoting the School
Continued focus on community engagement and building a strong school community

Significant focus on School marketing campaign, particularly for early years.

CSAC Thank You
Thanks to the Staff and Leadership Team, the support staff, CSAC members, to Jonnine, Sarah, Renae, Rob and Casey, the APA, the APA executive and all who have each contributed to some fantastic fundraising activities throughout the yearand to the parents and students of the School.

Thanks to long time Board Member Elle, It has been a pleasure working with you and you will be greatly missed next year and beyond.

Martin Boylen highlighted the hard work that Elle has put into the school over the last 15 years. Martin presented Elle with a thankyou gift.

Elle thanked all the families, teachers and board members along her 15 year journey on the CSAC.

3.0

CSAC 2022 Trasurer's Report
Happy to announce that there will be a 10% reduction on school fees in 2023.

Britt Watters

FEES 2023								
Invoiced Term 1	Tuition Fee	Amenities Cost per child	Excursion Fee per child	IT Fee per child	Insurance Fee per child	CSPA Levy per family	Building Levy per family	TOTAL
1 Child	$1,610	$415	$160	$435	$20	$150	$360	$3,150
2 Children 20% discount	$2,898	$830	$320	$870	$40	$150	$360	$5,468
3 Children 40% discount	$3,864	$1,245	$480	$1,305	$60	$150	$360	$7,464
4 Children 100% discount	$3,864	$1,660	$640	$1,740	$80	$150	$360	$8,494
Kindergarten (no sibling)	$965	$360	$120	$360	$20	$100	$315	$2,240
Kindergarten (family)	$772	$360	$120	$360	$20	$-	$-	$1,632

4.0	**From the Principal**
	2023 Focus
	CATHOLIC IDENTITY
	• Nurturing and growing 'Be MERCY kid' initiative
	• Signs and Symbols in the Liturgical Year
	• Signs and Symbols in Liturgical experiences
	COMMUNITY
	• Wellness dog 'Archie'
	• Pre-Kindy begins Term 1
	• URSTRONG friendship program
	• Be A MERCY Kid and more…
	• Reintroduction of Chess & Numero Clubs
	EDUCATION
	• Introduction of STEAM activities
	• Introduction of Junior & Senior Sports afternoons
	• Introduction of Opti-MINDS extension/enrichment program
	• Further Drama and Music opportunities
	STEWARDSHIP
	• Reduced School Fees
	• Years 1-6 Play design finalised and started
	• Resurfacing of the Courts area
	• Further promotion of the School via social and print media
	
	As it stands, the below shows the suggested class combinations for 2023 based on numbers we have today:
	• PreKindergarten (13)
	• Kindergarten (18)
	• Pre-Primary (25)
	• Year 1 (23)
	• Year 2 (23)
	• Year 1/2 (10+10)
	• Year 3G (22) & Year 3R (21)
	• Year 4 (32)
	• Year 5 (25)
	• Year 6 (28)
	• Year 5/6 (10+15)
	
	Thank you for 2022 to:
	• The Assistant Principals
	• The Staff
	  • Teachers
	  • Teachers Assistants
	  • Social Worker
	  • Office Staff
	  • Grounds
	• The Parents
	• The Students
	• The CSAC & APA
	We extend our well wishes to all involved in our community for a very happy and successful 2023
		Jonnine Lamborne

5.0	**2022 CSAC Election** **Standing CSAC members for 2023:** • Fr Joseph Angelo (ex-officio) • Martin Boylen • Tim Jeffery	**Jonnine Lamborne**

	• Jayne Taylor • Tennille Mitsopoulos • Daniel Holbrook • Julian Smith • Jonnine Lamborne (ex-officio) Vote of Thanks: Elle Gonzalez-Skuja Nominations for Election in 2023 were received from: Amy Sullivan Danielle Hadley Kelly Fryer Only two vacant positions are available so each nominee provided a brief background on their experience and reasoning for nominating. Attendees of the AGM voted via ballet for the two members to join. Danielle Hadley and Kelly Fryer were successful and will join the 2023 CSAC as members.	
6.0	**APA 2022 Report** 2022 Catholic School Parents Association Executive • Rebecca Fiorentino President • Paula Clemente Vice President • Flor Tassone Secretary • Anthony Fisk Treasurer **Goals for 2022:** Re-engage the Aranmore Primary Community. As a result of the impact of the pandemic, the world has changed. We have not only socially distance ourselves but also physically. With restrictions lifting and the world's new normal becoming more apparent, we have been able to reconnect with the community through fundraising and events. We have created a parent contact form so parents may continue to communicate within the privacy act guidelines. We have reactivated the APA APP profile and updated the business directory on the APP. All these are great ways to not only reengage with our community but also to support them. Offer sustainable, environmentally friendly consumables and opportunities. We have made a conscious decision this year to have an alternative offer to the already successful Mother's and Father's day stall. Our aim was to still give children the opportunity to purchase gifts for their loved ones but also make the gift meaningful, environmentally friendly, and reduce unnecessary waste. For Mother's Day children were able to purchase a succulent plant and the Father's day a treat box containing a sugar biscuit, rocky road and Nutella brownie. We have also sorted a selection of second-hand uniform and have donated unusable one to Clutterbugs. Wendy from Clutterbugs repurposes the clothes to	**Rebecca Fiorentino**

ensure that they do not end up in landfill. A huge Thank you to Flor who has done a stellar job organising and sorting all the donations.

Classraising.
This was a new initiative of the APA in 2022. The purpose of this is to distribute the work of fundraising or friend-raising by encouraging all members of the Aranmore community to participate. This allows each year group to host a fundraising opportunity within the school year. And what a wonderful success this has been.
The results:

- PrePrimary hosted the spectacular bake sale at the Sports Carnival.
- Year 1 put together a fabulous wine fundraiser.
- Year 2 created the Father's Day treat boxes and Stall.
- Year 3 arranged the successful 'Guess how many jelly beans were in the jar' for book week.
- Year 4 organised the absolutely necessary coffee cart at the Sports Carnival.
- And Year 5 have organised the personal Christmas mug that students will be receiving later in the year.

Give Back
To create a culture of giving we also have to give. This year at the Mother's Day breakfast, we raffled off a gorgeous succulent bowl, donated by the Lai family from Novo Nursery. Money raised went to The National Breast Cancer Association. At the Father's day Breakfast, we raffled off a father figures hamper with money raised going to Wheelchairs for Kids.
These wonderful charities received the donations from the APA.
We have also donated back to our precious children. Providing treats for Aranmore day, icy poles for sports day, a contribution to the Year 6s last day.
We also arranged morning tea for our lovely teachers on World Teachers Day to acknowledge all the spectacular work they do for our children.

Playground fundraising initiative.
All fundraising for 2022 has been to start the Aranmore Primary Playground Project and a sub committee has been established.

Whilst we have sizzled sausages at bunnings, shacking tins at Grilld, and cooking breakfast buns for the polls. Our fundraising efforts continue through kindness within our community. This year we have had some incredible individual donations from Aranmore Primary families.
Thank you to the Clemente Family for so kindly donating a signed Daniel Riccardo Hat that was silent auctioned off and won by year 5 student Declan Arambasic! Thank you to the Clemente and Arambasic families.
Also, a big thank you to Kylie and Toby Hutchinson from T.H.E Electrician for the extremely kind donation of a new BBQ for the school.

Thank you to Jonnine and the Leadership team and to everyone who has supported the efforts of the APA. I have personally loved being a part of a group of people who are here doing it for our kids.

APA Treaurers Report – Anthony Fisk

			Debit	Credit	Balance
Opening Balance					**$ 18,109.21**
Playground Fundraisers				**$ 12,966.35**	**$ 31,075.56**
	Hot cross buns	$ 259.80			
	Mother's Day	$ 1,277.48			
	Democracy Sausage	$ 2,703.94			
	Father's Day	$ 1,210.22			
	Wine	$ 1,400.00			
	Hat auction	$ 460.00			
	Sports Day	$ 1,223.31			
	Bunnings	$ 3,404.05			
	2nd hand uniforms	$ 929.55			
	Entertainment book	$ 98.00			
Giving			**$ (1,560.66)**		**$ 29,514.90**
	Year 6 send-off	$ (500.00)			
	Swimming club	$ (150.00)			
	Wheelchair for kids	$ (241.50)			
	Teacher's Day	$ (272.73)			
	Aranmore Day	$ (240.16)			
	Italian Week	$ (156.27)			
General			**$ (3,140.85)**		**$ 26,374.05**
	Insurance	$ (314.57)			
	Audit	$ (1,450.00)			
	Affiliation fees	$ (1,320.00)			
	Other	$ (98.97)			
	Interest	$ 42.69			
P&F Levy				**$ 40,029.24**	**$ 66,403.29**
TBC					
	Christmas Mugs				
	Christmas Concert				
	Trybooking				

2023 Nominated Continuing Members

Nomination of Members:

Rebecca Fiorentino

Paula Clemente

Flor Watson

Anthony Fisk

	New members welcome!	
	Adoption of the APA Terms of Reference An incoming letter from CEWA: Dear Principals, Parents and Friends We are grateful for the work of the Parents and Friends Groups (P&Fs) which play an important role in supporting our Principals, school leaders, and teachers to partner with parents and caregivers as the first educators of their children. They also serve a vital function of providing local and contextual support for schools as we work together to build strong, positive Catholic school communities. Since CEWA's incorporation in 2020, we have been reviewing and improving our governance structures. Over the last year representatives from Catholic School Parents Western Australia (CSPWA), P&F Associations, the Catholic Primary Principals' Association, the Catholic Secondary Principals' Association and the Catholic Education Office have considered how to best structure and support the incredible work undertaken by P&Fs in our schools. On 2 September 2022, the Catholic Education Commission of Western Australia approved a single model of operation for P&Fs in CEWA schools. This will see the P&F operate as a committee of the Catholic school, governed by consistent Terms of Reference. Furthermore, it has been agreed that all unincorporated P&Fs within CEWA schools should operate under these Terms of Reference from January 2023. The Terms of Reference are distributed and will be put to motion at a special meeting next week.	**Jon**
	Meeting closed at 7:14pm	